

## REQUEST FOR PROPOSALS NOTICE

**NOTICE IS HEREBY GIVEN** that the Purchasing Agent for the Ocean County Board of Health will receive sealed proposals, pursuant to the Local Public Contracts Law of the State of New Jersey, N.J.S.A. 40A:11-1 et seq. at 175 Sunset Avenue, Toms River, NJ 08754 as follows:

**REQUEST NO:** #RFP-11-2024  
**RFP TITLE:** INSURANCE BROKER SERVICES  
**DATE OF RFP OPENING:** TUESDAY, NOVEMBER 26, 2024 AT 11:30 AM EST

The Ocean County Board of Health is soliciting proposals through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq. RFP documents may be obtained by emailing [purchasing@ochd.org](mailto:purchasing@ochd.org) and may also be picked up at the office of the Purchasing Division of the Ocean County Board of Health, 175 Sunset Avenue, Toms River, NJ 08755 during regular business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday.

Proposals must be made on the forms included with the RFP, submitted in duplicate, be enclosed in a sealed package bearing the name and address of the proposer and addressed to the "Purchasing Agent, Ocean County Board of Health", delivered to 175 Sunset Avenue, Toms River, NJ 08755 and clearly marked on the outside as follows:

**SEALED PROPOSAL - #RFP-11-2024**  
**INSURANCE BROKER SERVICES**

Proposers are required to comply with the requirements of N.J.S.A. 10:5-31 et seq, and N.J.A.C. 17:27 et seq. regarding Affirmative Action, the disclosure of investment activities in Iran requirements of N.J.S.A. 52:3255 et seq. and the Local Public Contracts Law, N.J.S.A. 40A:11 et seq.

Proposals that arrive late due to the fault of postal or any delivery/courier service, or any other carrier of any sort, are still considered late and shall not be accepted. Such proposals shall remain unopened and will be returned to the submitting entity upon request.

All questions must be sent in writing to [purchasing@ochd.org](mailto:purchasing@ochd.org) before 4:00 pm on Monday, November 18, 2024. Questions will not be answered over the phone.

OCEAN COUNTY BOARD OF HEALTH  
DANIEL REGENYE, PUBLIC HEALTH COORDINATOR  
BY: ANDREW COPPOLA, QPA